

**KENTUCKY COURT REPORTERS ASSOCIATION  
VOLUNTARY CERTIFIED COURT REPORTER  
REQUEST FOR CEU CARRYOVER**

Name \_\_\_\_\_ KyCRA ID# \_\_\_\_\_

E-mail (mandatory) \_\_\_\_\_ Phone \_\_\_\_\_

Beginning and end date of current 3-year cycle \_\_\_\_\_

Number of CEUs requested to be carried over \_\_\_\_\_

**CARRYOVER GUIDELINES**

Please read and check off *all* boxes to ensure understanding of each guideline:

I am requesting a carryover of up to 0.5 CEUs (five hours) that I have earned in the current cycle in excess of the required 3.0 CEUs (30 hours).

I understand that a maximum of 0.5 CEUs (five hours) can be carried forward to the next 3-year cycle.

I understand that these CEUs I am requesting to be carried over to the next cycle have been earned in the last six months of my current CEU cycle.

I understand that I must submit to KyCRA this written request for processing of carryover CEUs prior to my current 3-year cycle end date.

I have submitted written proof of all CEUs earned to KyCRA's Administrative Director and/or KyCRA's Voluntary Certification Committee Chairperson.

**SIGNATURE**

I acknowledge that I have read and understand the above guidelines check-marked by me.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**RETURN THIS COMPLETED AND SIGNED FORM BY MAIL OR E-MAIL TO:**

Pat Schneider, RDR, CCR(KY)  
505 Iola Road  
Louisville, KY 40207  
patsch@insightbb.com

*(September 2011)*